

CHARTER

CRIMINAL JUSTICE INFORMATION SERVICES ADVISORY POLICY BOARD

A. Official Designation

This Charter relates to the Criminal Justice Information Services (CJIS) Advisory Policy Board, referred to herein as the Board.

B. The Board's Objectives and Scope of Activity

To recommend general policy to the Federal Bureau of Investigation (FBI) with respect to the CJIS philosophy, concept, and operational principles. The programs operated under the CJIS umbrella include the Integrated Automated Fingerprint Identification System, Law Enforcement National Data Exchange, Law Enforcement Online, National Crime Information Center, National Instant Criminal Background Check System, Uniform Crime Reporting, and other systems and programs administered by the CJIS Division as determined by the FBI Director.

To review and consider rules, regulations, and procedures for the operation of CJIS systems and programs. The scope of such reviews will include the use of the CJIS systems to promote national security, such as the exchange of biographic and biometric information on known and suspected terrorists and the broadcast of National Alert System messages over the Law Enforcement Online.

To consider the operational needs of criminal justice agencies from CJIS systems in light of public policy; national security; and local, state, and federal statutes.

To review and make recommendations regarding security and privacy aspects of CJIS systems.

To recommend standards for participation by criminal justice agencies in CJIS programs.

C. Duration

The period of time necessary for the Board to carry out its purpose is indefinite.

This Charter expires two years from its effective date and is subject to renewal.

D. Reporting

The Board shall report to the Director of the FBI or the Director's designated appointee.

E. Support Services

The FBI will provide all the necessary support services for the Board.

F. Duties

The duties of the Board are advisory and are to carry out the objectives listed in Section B of this Charter.

The overall advisory process and structure will include four regional Working Groups and a Federal Working Group, made up of state, local, and federal agency representatives, which will provide information and recommendations to the Board on technical and operational issues to assist the Board in carrying out its duties.

The Board Chairman also may appoint Ad Hoc Committees, with FBI approval, to assist the Board in carrying out its duties.

G. Annual Operating Costs

The estimated annual operating costs of the Board, including its Working Groups and Ad Hoc Committees, are expected to be approximately \$2,159,000 for Fiscal Year 2005 and \$1,447,451 for Fiscal Year 2006. These costs involve twelve and three-tenths work-years of support services for Fiscal Year 2005 and nine and five-tenths work-years of support services for Fiscal Year 2006, and the expenses of members to attend meetings.

H. Meetings

The Board generally will meet twice each year at approximately six-month intervals. The Board meetings will be open to the public unless determined otherwise by the Designated Federal Officer (DFO). Working Groups generally will meet twice annually and will be closed to the public.

Ad Hoc Committees will meet based on a schedule agreed to by the Chairman of the Board and the DFO.

I. Establishing Authority

Establishment of the Board was approved by the Director of the FBI in March 1994 to ensure appropriate input from state, local, and other federal agencies in the operation of the FBI's CJIS systems.

J. Delegation of Authority to Appoint Members

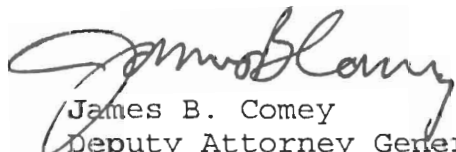
Authority to appoint members of the Board is hereby delegated to the Director of the FBI.

K. Termination Date

The Board's termination date is two years from the date of the Charter and is subject to renewal.

L. Date of Charter

The date of the Charter is January 31, 2005.


James B. Comey
Deputy Attorney General
Department of Justice